

“REAL ID” advisory from HOA County Liaison and Neighborhood Watch. The “REAL ID” card just became available on July 1, 2019. **As you are aware on or before 10/1/2020 you will need a “REAL ID” card to board airline flights, enter federal buildings, nuclear facilities, or military bases.**

“REAL ID” Card for TN includes the “star”	Current License Image Sample
	

Suggested locations to obtain your “REAL ID” card follow:

(1) Maryville Driver Services Center, Address 318 Home Avenue, Maryville, TN 37801

Days and Hours of Operation, Monday - Friday 8:30 a.m. to 5:00 p.m.

Tip: Go to an available Kiosk, start the process and when prompted scan a credit card. You are now electronically in line and have expedited your “REAL ID” processing time. The average wait time is about 30 minutes.

- The Loudon County Clerk’s office cannot process “REAL ID” cards at this time. Villagers that live in Loudon County should go to Maryville Driver Services Center until the Driver Service Center is available in Loudon County sometime in the first quarter of 2020.
- Villagers that live in Monroe County can also go to the Maryville Driver Services Center for faster processing times.

(2) Monroe County Clerk’s Office, 103 College Street South Suite 1, Madisonville, TN 37354

Driver’s License renewals and duplicates are processed, Monday - Friday from 9:00 a.m. to 4:00 p.m.

Note: Recent applicants have experienced 30 minute up to 2-hour wait times for “REAL ID” processing.

At all Driver Services Centers or County Clerk Offices you need to bring the following in each category with you.

- Category 1. (1) Proof of Citizenship: A birth certificate, valid Passport, or other proof of legal residence.
- Category 2. (1) Proof of Social Security Number: A social security card, W-2 form, 1099 form, or payroll stub.
- Category 3. (2) Proof of TN Residency: You Need 2 of these. Must show and document the applicant’s address.

Current driver’s license, vehicle registration, Insurance card, utility bill, receipt of property tax bill, Homeowners Insurance Policy, etc. **Please view the details about required documents for “REAL ID” processing on page 2.**

★ REAL ID REQUIRED DOCUMENTS ★

All documents must be originals or certified. Photocopies will not be accepted.

1 Proof of Citizenship or Legal Presence

These documents must show the applicant's legal name and full date of birth. Applicant must present **one** (1) of the following documents:

- Birth certificate from State Office of Vital Statistics or equivalent with a raised and/or color seal
- Valid, unexpired U.S. passport or passport card
- U.S. certificate or consular report of birth abroad (FS-240, DS-1350 or FS-545)
- Valid, unexpired Permanent Resident Card issued by DHS or INS (I-551)
- Unexpired Employment Authorization Document issued by DHS (I-766 or I-688B)
- Unexpired foreign passport with valid U.S. visa and approved I-94 form
- Certificate of Naturalization issued by DHS (N-550, N-570, or N-578)
- Certificate of Citizenship issued by DHS (N-560 or N-561)

If there has been a name change from the Proof of Citizenship or Legal Presence presented, certified legal document supporting name change must be presented. This may require presentation of multiple documents. Examples of supporting documents:

- Marriage certificate
- Divorce decree
- Court order

2 Proof of Social Security Number

Applicant must present **one** (1) of the following approved documents showing applicant's name and full Social Security Number:

- W-2 (within last twelve (12) months)
- Social Security Card
- Payroll check stub
- 1099 (within last twelve (12) months)

3 Proof of Tennessee Residency

These documents must show the applicant's name and physical address. Applicant must present **two** (2) of the following documents:

- Home utility bill (within past four (4) months) i.e. Gas, electric, water from different providers; Online bills must have URL address displayed. Wireless phone plans cannot be accepted.
- Current Tennessee vehicle registration or certificate of title (may use one, not both)
- Current Tennessee Voter Registration card
- IRS tax return (within last twelve (12) months)
- Bank statement (within past four (4) months)
- Payroll check stub (within past four (4) months)
- Current rental/mortgage contract or receipt, including deed of sale for property; handwritten rental contracts or agreements must be notarized
- Current homeowner or renter insurance policy
- Current automobile, life or health insurance policy
- Receipt for personal property or real estate taxes paid within the previous year
- Installment loans, such as automobile, student loan, bank loans
- Current employer verification of resident address or letter from employer as long as it is on company letterhead with original signature; if employer does not have letterhead, then signature of employer must be notarized
- Current Driver License or ID or Handgun Carry Permit issued by the Tennessee Department of Safety to a parent, legal guardian or spouse of the applicant
- Applicant's Driver License or ID or Handgun Carry Permit issued by the Tennessee Department of Safety

Why: A "REAL ID" card will be required to board airline flights, enter federal buildings, nuclear facilities, or military bases

When: Obtain your "REAL ID" card on or before 10/1/2020

Where: **Maryville:** Driver Services Center Monday - Friday 8:30 a.m. to 5:00 p.m., **Madisonville:** Monroe County Clerk's Office Monday - Friday from 9:00 a.m. to 4:00 p.m., **Loudon** County Clerks' Office expected availability (Q1-2020).

Expedited Processing in Maryville: Go to an available Kiosk, start the process and when prompted scan a credit card.

View Required Documents List Above: All documents must be originals or certified. Photocopies will not be accepted.

Best Regards from your HOA team,

Barb Burke & Harry Rucker, Monroe County Liaison, Gail Link, Loudon County Liaison, Mark Kovar, Neighborhood Watch